

# Booking Form (Photocopy as appropriate)

Surname: ..... Mr/Mrs/Miss/Ms

Forname: .....

Address: .....

Postcode: .....

Tel No. Daytime: (STD ..... ) .....

Mobile: ..... Email: .....

Date of Birth: ..... Male/Female: .....

Please state any relevant medical conditions: .....

## Course details and payment method

Course: ..... Ref: .....

Course dates: .....

I enclose full fee of: £ ..... Date: .....

By making this booking I accept the Booking Conditions and I am aware of the cancellation charges (see page 17). Please tick the box to confirm you have read the booking conditions as we are unable to accept a booking if this box has not been ticked.

### Method of payment:

- CHEQUE (please make payable to READING BOROUGH COUNCIL)
- INVOICE (booking can only be accepted on receipt of official order) Order No. ....
- CREDIT CARD (bookings can be accepted by phone or post)

Credit card type:  MASTERCARD  VISA/DEBIT  
 SWITCH/MAESTRO Issue No: .....

Card number:

Start date (if applicable): ..... Expiry date: .....

### Send your Booking Form to:

Please send your completed booking form (with appropriate fee or credit card/purchase order details) to: Coaching for Coaches, Meadway Sports Centre, Conwy Close, Tilehurst, Reading. RG30 4BZ

Please note: email is our preferred method of contact when sending course related paperwork.

**Quality Coaching for Active Career Options**